



# Sata Commhealth Research Grant

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Application Form

## Sata CommHealth Research Grant Application Form

Before proceeding, please ensure that you have read the Sata CommHealth Research Grant Administrative Guidelines.

### Application for Research Fund

All information will be treated with confidence. Please be informed that Sata Commhealth is of the understanding that information provided will be used for evaluation, reference and reporting purposes only.

#### 1. General Information

##### 1.1. Category of research proposal

- New  
 Resubmission

<b>Title of Previous Submission</b>
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##### 1.2. Title of Research (Limit 300 characters)

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##### 1.3. Principal Investigator & Collaborator Information

Applicant	Role	Position	Department	Institution

2. Total Amount of Funds Applied For SGD

3. Proposed start and end dates

Start Date (mm/yy)

End Date (mm/yy)

4. Contact Details of Principal Investigator

Name : \_\_\_\_\_

Position : \_\_\_\_\_

Department / Institution : \_\_\_\_\_

Address : \_\_\_\_\_

Tel : \_\_\_\_\_ Fax : \_\_\_\_\_ HP : \_\_\_\_\_

Email : \_\_\_\_\_

Signature / Date

5. Ethical considerations

	Yes	No
Is Institutional Review Board (IRB) approval required? If yes, please attach written approval.	<input type="checkbox"/>	<input type="checkbox"/>

Is Institutional Animal Care & Use Committee Approval (IACUC) required? If yes, please attach written approval.	<input type="checkbox"/>	<input type="checkbox"/>
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6. Abstract

On a separate sheet, as part of the proposal, concisely describe the specific aims, hypotheses and methodology of the research proposal with emphasis on its importance to clinical practice or patient outcomes in relation to Tuberculosis or Lung Health. Please limit to 300 words.

7. Research Proposal

Excluding reference, please limit to 8 pages.

7.1. Specific Aims

State concisely and realistically what the proposal intends to accomplish and/or what hypothesis is to be tested.

## **7.2. Clinical and Biological Significance**

Briefly sketch the background of the research proposed, critically evaluate existing knowledge and specifically identify the gaps which the project is intended to fill. State the importance of the research by relating the specific aims to the longer term objective. Relevant references may be appended.

## **7.3. Preliminary Data**

Please provide an account of the Principal Investigator's preliminary data (if any) pertinent to the applications and/or any other information that will help to establish the experience and competence of the investigator pursuing the proposed project.

## **7.4. Methods**

Discuss in detail the experimental design and the procedure to be used to accomplish the specific aims of the project. Describe the protocols and controls to be used and the sequence of the investigations, including statistical analysis. Describe any new methodology and its advantage over existing methodologies. Discuss the potential difficulties and limitations of the proposed studies and alternative approaches to achieve the aims. Point out any procedures, situations or materials that may be hazardous to personnel and the precautions to be exercised.

## **7.5. Timeline for studies**

Please state a realistic timeline for the project.

## **7.6. Effort Level and Commitment by Investigators**

Please state clearly the amount of time (e.g. number of hours per week) to be dedicated by the investigators to the proposed project.

## **7.7. References**

Please list complete references to recent publications pertinent to this research proposal and the applicants' publications and patents held related to this research proposal.

## **8. Biographical Sketch**

In not more than 2 pages per applicant, please use the format below to provide the required information on the Principal Investigator (PI), co-PI(s) and all Collaborator(s). Please attach abbreviated CV (maximum 4 pages).

- Name
- NRIC/Passport No.
- Office Mailing Address (Correspondence)
- Email Address
- Contact No.(Office & Hp)
- Fax No
- Current Position (Please provide full details, e.g. joint appointments)

- Academic qualifications (Indicate institution's name and year degree awarded)
- Selected publications (not more than 6 relevant publications)
- Research interests
- Recent awards
- Previous successful research grants applications.

## 9. Budget

The following items are non-fundable under the research grant.

- Administrative charges from Institutions
- Hand-phones
- Laptops or personal computers
- Overhead costs such as facilities management, TOL (i.e. rental of space) and utilities charges
- Pagers
- Printers and Accessories
- Entertainment and Refreshment expense
- Local and overseas conferences.
- Fines and penalties
- Insurance premiums
- Legal costs
- Overtime payments
- Relocation expenses
- Renovation expenses
- Patenting expenses
- Professional fees (including fees to consultants)
- Contingency funds
- Press advertisement for patients.
- Any other items that Sata Commhealth finds inappropriate.

### 9.1. Manpower (EOM)

Budget for all manpower required for the project including part-time personnel. State whether they are existing personnel or new staff to be recruited. Please use salary scales provided by your institution's Finance Officer, Hospital Administration or the Ministry of Health as a reference.

Staff Category	Existing / New	No	Remarks	Cost
<b>Total</b>				





**Justifications**

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**Grand Total : SGD**

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**10. Milestones**

Please propose Milestones for assessment of the progress of the study. The progress of the project will be taken into consideration for continued disbursements of funds.

Milestones	Targeted Duration/Date of Fulfillment

**11. Concurrent Other Grants**

Please provide the following details for the grants currently held or being applied for by the Principal Investigator. Attach additional pages if necessary.

**11.1. Grants currently held**

Title of Research	Funding Agency	Amount of Fund		Support Period (Year)	Expiry Date of the grant
		Approved / Received (\$)	Balance Available (\$)		

**11.2. List all other applied grants where outcome is pending**

Title of Research	Application ID	Funding Agency	Amount of fund applied for (\$)	Support Period (Year)

**12. Conflict of Interest**

Provide name and contact information of individuals who might have conflict of interests with your current research proposal.

S/N	Title	Names	Details (Tel, fax number and e-mail address)
1			
2			
3			

**12.1. Suggested Reviewers**

S/N	Title	Names of Reviewers	Details (Tel number, fax number and e-mail address)	Relationship to Principal Investigator
1				
2				
3				

**12.2. Reviewers NOT to be invited to review this grant**

S/N	Title	Names of Reviewers	Details (Institution)	Relationship to Principal Investigator
1				
2				
3				

### 13. Institutional Support

In signing the Grant Application, the Institution (represented by the HOD or Director of Research and CFO) undertakes to discuss with applicant that the following will be complied with:

- The proposed research will be conducted in the host institution.
- Adequate resources will be provided to the applicant for the entire grant period (e.g. lab space)
- The applicant is independently salaried by the institution for the entire period of the grant
- The research abides by all laws, rules and regulations pertaining to the national and institution's research operating procedures and guidelines.

#### **Head of Department / Director of Research:**

Name  
Designation  
Signature & Date

#### **Chief Financial Officer:**

Name  
Signature & Date

### 14. Signatories

In signing the Grant Application, the Principal Investigator and all Co-Principal Investigator(s) undertake to:

- Declare that all information is accurate and true.
- Not sent similar versions or part(s) of this proposal to other agencies for funding.
- Submit supporting documents of ethics approval obtained from the relevant Institutional Review Board (IRB) and Animal Ethics Committee for studies involving human subjects/human tissues or cells, and animal/animal tissues or cells respectively.
- Be actively engaged in the execution of the research and comply with all laws, rules and regulations pertaining to animal and human ethics, including the Singapore Good Clinical Practice guidelines.
- Ensure that Sata CommHealth funding is acknowledged in all publications.

- Ensure that all publications arising from research wholly or partly funded by Sata CommHealth will be forwarded to Sata CommHealth
- Ensure that the research is not funded by another agency.
- Ensure that there is a reasonable effort in accessing available equipment/resources within the host institution or elsewhere in Singapore
- Obtain approval from Sata CommHealth before engaging in any commercial activity that will exploit the findings of the research funded by Sata CommHealth.

The undersigned agree to abide by the conditions governing the award of research grants set out by Sata CommHealth.

Principal Investigator

Name:

Date:

Collaborator

Name:

Date:

Collaborator

Name:

Date:

Collaborator

Name:

Date:

Collaborator

Name:

Date:

Collaborator

Name:

Date:

### 15. Declaration by Principal Investigator

I certify that the above application is true and accurate. I undertake to complete the study in the proposed time frame if I am awarded the grant. I certify that I have read the Administrative Guidelines and will comply with the Guidelines. Any misrepresentation on my part may result in SATA CommHealth taking legal action against me to recover all funds awarded to me.

Name of Principal Investigator

Signature and Date